

Minutes of the meeting of Bigbury Parish Council (BPC) held on **Wednesday, October 9th 2024**,
at the **Memorial Hall (MH), St Ann's Chapel** at 7:30pm.

Present: Cllr. H. Wainright (HW), Cllr. S. Watts (SW), Cllr. H. Marshall (HM), Cllr. C. Case (CC), Cllr. J. Fish (JF), SHDC Cllr. B. Taylor (BT) Clerk, I. Bramble (IB), and 6 members of the public (MsP).

1. Welcome
HW welcomed those present.
2. Open Session:
A MP asked for the damaged sign at Pond Green, to St Lawrence's, to be replaced. (see Financial Statement)
IB to action
Concerns were expressed about the short 'free time' allowed by new car parking management arrangements at Holywell Stores. HW reported that DM on behalf of the council is already in discussion with the owner.
A MP of the public raised their concerns about use of slug pellets, their toxicity, harm to wildlife and bio-diversity. HM will discuss with the farmer/s concerned.
HM to action.
3. Apologies for Absence:-
Received from Cllr V. Scott. And Cllr. D Molesworth
4. Declarations of Interest
There were no Declarations of Interest
5. Approval of minutes of the meeting held on Wednesday, September 11th, 2024
Subject to requested amendments to the Seahaven' discussion in Planning Related Matters SW proposed approval, CC seconded and Cllrs agreed unanimously.
6. Matters arising from the meeting held on Wednesday, September 11th, 2024
 - Planters outside the Pickwick:-HM and IB to liaise with the ordering and delivery of the previously approved planters. **HM and IB to action**
 - Potholes repair programme:-ordering of bitumen is in hand **IB to Action**
 - Uploaded 'photos onto the website:- now completed and on web pages.
 - Missing footpath signs at St Ann's Chapel and 'No Through Road' signs at Cleveland Drive , Big.on Sea. DCC to be chased for replacements. **IB to action**
 - Skip Hire:- Skips successfully delivered and used with high response from residents. HW thanked IB for his efforts during the day.
 - Noise notice now posted in Bigbury Drums and Bigbury & Ringmore News
7. County Councillor's Report
No report made.ne
8. District Councillor's Report
SHDC are asking for nominees to receive 'Community Awards' for service given and initiatives and action taken on behalf of local communities. Separate awards will be given to individuals under and over 18 and to community groups. Nominations can be from Parish Councils or groups or individuals and should be made to SHDC Community Infrastructure Team. For further information contact IB or BT.
Funds for projects are available still from BT's 'Climate & Emergency Fund', with application forms on the SHDC website.
With regard to extra funding from central government SHDC has taken the position that it should be earmarked for housing, contrary to DCC's insistence that roads repair and maintenance should be a priority.
9. Planning Related Matters

	SHDC Response Date
2983/24/LBC – Bigbury Court Farmhouse, Bigbury – Listed Building	24/10/24

JF noted that SHDC approval had already been granted for this application for repair and maintenance of a driveway within the curtilage of a listed building.

2961/24/ARC – Bramleys – Application for approval of details reserved . no end date
SW advised that the Neighbourhood Plan Committee (NPC) could see no reasons for objection to this removal of Reserved details. Cllrs had no questions or comments to make on this and SW proposed No Objection, HM seconded and Cllrs agreed unanimously..
However, discussion then followed on a forthcoming application for Aunecliffe, for the removal of a conditions Regarding landscaping and gardening. Discussions also included the role of the NPC and that Cllrs should

see minutes of NPC meetings before Planning Matters were discussed in public at BPC meetings. HW asked that hereon this happens in timely fashion. even if this were on the morning of the PC meeting. IB also explained that councilors who attend the NPC meetings should avoid the risk of predetermination by only making their final decision on a planning matter at the time of the PC meeting when all the issues have been heard.

10. Financial Statement

Payments due in October, 2024

- £ 11.80:- I. Bramble Clerk's mileage @ 45p/mile, Big. On Sea, Bigbury & St Ann's Chapel, Sept.5th to post BPC meeting Agenda and attend NPC Committee meeting in Bigbury.
- £ 9.27:- I. Bramble Clerk's mileage @ 45p/mile, St Ann's Chapel, BPC mtg Sept..11th. 2024
- £ 11.80:- I. Bramble Clerk's mileage @ 45p/mile, Big.on Sea, ref. RCP Ltd , Sept. 18th.
- £ 11.80:- I. Bramble Clerk's mileage @ 45p/mile, Big.on Sea, Bigbury, St Ann' Chapel, Sept, 23rd post September meeting minutes.and meeting with Chairman.
- £ 639.60:- I Bramble Clerk's salary., July-September, 2024.
- £ 213.00:- HMRC PAYE, Clerk's salary.
- £ 1640.40:- West Country Skip Hire waste and garden waste disposal on Saturday Oct. 5th.
- £ 333.60:- West Country Skip Hire waste and garden waste disposal on Saturday Oct. 5th. £
- £ 252.00:- PKF Littlejohn External audit fee 2023-24 audit.
- £ 200.00:- Up to £200 for planters for Pickwick Inn barriers from funding sourced BT/SHDC.

The cash book has been updated to September 30th, 2024 for uploading onto the Bigbury Parish website.

The cash book, bank statements and 95 Day Account have been reconciled to September 30th, 2024 at £74,672.85

The working surplus stands at

	<u>£30,183.85</u>
i.e.	£74,627.85
	Less £ 5,444.00 (contingency of 3 months precept)
	Less £39,000.00 (Allocated reserves for the Play park)

Note:- Including interest the 95 day Account stands at £50,370.55 and that amount is included in the above £74,627.85

11. AGAR 2023-24 Closure and Internal Auditor Quote for 2024-25

IB advised that BPC's External Auditor, appointed by the Audit Commission, has completed its statutorily required Limited Assurance Review.

12. Asset Register

HW advised that in response to advice from our own-appointed Internal Auditor all BPC owned assets have been valued at £1, i.e., as having no market value. However, to conform to wording on asset sales, previously approved by BPC, this amount will be revalued upwards to £51. Additionally, CC will raise with SHDC the question of SHDC's commitment to maintenance and insurance cover and for play park equipment and their forthcoming replacement.

13. Progress on play park improvement

CC confirmed that the required 'Request for Quotations' will be submitted to SHDC on target and the process for re equipment will be completed by Spring 2025, with a budget of £85,000- £89,000 from S106 funding.

14. Car Parking issues

Discussions with RCP Ltd have continued but there are still significant issues to be resolved. A representative from RCP Ltd has committed to attending BPC's November 13th meeting, with a 7:00pm start recommended by Cllrs.

15. Accessibility Statement

Amendments suggested by Cllrs have been made to the original draft. A Cllr asked if inclusion of the Clerk's telephone contact details were necessary. IB confirmed that it was. Questions were also asked about whether readers of the Statement 'could do all that is claimed to be possible and what actions are in hand to address any complaints?' IB replied that any actions necessary from readers' correspondence and queries could only be dealt with individually as they arose and that he would canvass local parish Clerks for their experiences to date to give an idea of measures and procedures that could be constructed and put in place. HW proposed approval of the Statement, HM seconded and Cllrs agreed unanimously.

16. VAS signs in St Ann's Chapel

A MP had raised the matter of a 20mph speed limit through St Ann's Chapel and also submitted a quote

from a VAS sign provider. The position with BPC's application to DCC for a speed limit was explained and that long delays should be expected before a decision is made. BPC had previously discussed VAS signs and IB explained that if the Parish Council wished they could purchase and install these signs. IB to check with DCC whether the PC needed permission to install their own VAS signs and quotes will now be obtained and RG approached for a contribution from his Locality Budget. **IB to action**

17. South Devon National Landscape Partnership (SDNLP):- Picnic Benches

A limited no. of picnic benches can be made available by SDNLP and potential sites were discussed at Warren Point, The MH playing field and the viewing platform in the car park. MW proposed that BPC wishes to take up their offer., HM seconded and Cllrs supported unanimously **IB to action**

18. South Hams Arts Festival

SHDC will be asked to advise and confirm the process and time scale for application of funds promised in return for a Parish contribution of £500. HW will advise the Chair of the Memorial Hall Committee of BPC's participation. **HW & IB to action**

19. Correspondence received

- Notification of the Avon Estuary Forum meeting at Thurleston Village Hall at 7:30, October 15th.
- Notification of DCC's collating of information on cycle paths throughout Devon

20. Any Other Business

- The resurrection of lost footpaths has been brought forward for consideration and discussion, which included the difficulties of identifying those lost and bringing back into use, should there be a demand for them, given that the reason for their loss was lack of use.
- Cycle racks were discussed. The one at RCP would be raised at next month's public meeting. There was also a suggestion that a cycle rack might be located at Holywell Stores Car Park.. HW would discuss this with the owners. rack might be located at Holywell Stores Car Park.. HW would discuss this with the owners. **HW to Action**
- Improvement and repair of coping stones on the boundary wall on the privately owned land by the Big. On Sea car park. HW will contact the land owner and suggest matched funding to make the repairs. **HW to action**

The meeting closed at 9:25 pm

Draft minutes subject to approval at the next meeting.

The next meeting will be held in **the Memorial Hall, St Ann's Chapel at 7:00pm, on Wednesday, November 13th,**

SignedChairman Date.....